



## DONATE A TREE REGISTRATION FORM

All Proceeds Benefit Carroll County Retired & Senior Volunteer Program (RSVP)  
Meals on Wheels Driver Program & Non-Emergency Medical Transportation Program

Friday, November 27 - Saturday, December 5, 2026  
Tree Raffle Drawing - Sunday, December 6, 2026 (Not Opened to the Public)  
Tree Pickup 10:00 am – 4:00 pm December 6, 2026  
Settlers Green Outlet Village - Location TBD

*Advertise your business, promote your organization, display your child's creation, or decorate a tree just for fun.  
All donated trees become the property of the Festival of Trees.*

Tax Deductible Opportunity EIN:99-1937708

There is no charge to enter a tree | **Deadline to register is Friday, November 13, 2026**

Please Check One: ( ) Business/School ( ) Civic Group/Non-Profit ( ) Individual

Business-Individual-Civic Group/Non-Profit-Individual

Contact Name

Address

Town/City

State

Zip Code

Telephone

Email

### Tree Information

#### **Tree Category:**

( ) Animal Theme ( ) Children's Theme ( ) Hand-Crafted ( ) Nature Inspired ( ) Sports ( ) Theatre & Arts  
( ) Traditional ( ) Mini Tree/Mini Tree Display

Tree Name/Mini Tree/Mini Tree Display Name

**Tree Size:** Standard Tree (Max 9Feet) \_\_\_\_\_

Mini Tree/Mini Tree Display(18", 24", 36") \_\_\_\_\_

Size

Size

*Carroll County RSVP graphic designer will create a tree sign for your entry. If you would like your logo on the sign, please provide RSVP with a pdf/jpeg of your logo. Please send your logo to [mary.ccrsvp@gmail.com](mailto:mary.ccrsvp@gmail.com). The judges will choose a first, second, and third place winner in each category. In addition, the judges will choose 'The Best of the Festival.'*

Please Return Completed Tree Registration Form to:  
FestivalofTrees|P.O. Box 1182|NorthConway, NH 03860  
Phone: 603-356-9331| Email:[info.ccrsvp@gmail.com](mailto:info.ccrsvp@gmail.com)| Website: [nhfestivaloftrees.com](http://nhfestivaloftrees.com)

**\*Please see Tree Decorating Guidelines on Page 2\***

**Trees can be decorated at the venue located at Settler's Green Outlet Village, 2 Common Court, Unit D 32, North Conway, NH. Trees can also be delivered to the venue fully decorated. All trees must be at the venue and fully decorated by Friday, November 21<sup>st</sup> at 7pm.**

***Tree Set-Up:***

Monday, November 16<sup>th</sup> – 2pm to 7pm

Tuesday, November 17<sup>th</sup> – 2pm to 7pm

Wednesday, November 18<sup>th</sup> – 2pm to 7pm

Thursday, November 19<sup>th</sup> – 2pm to 7pm

Friday, November 20<sup>th</sup> – 2pm to 7pm

**Please call RSVP at 603-356-9331 or email Susan at [susan.ccrsvp@gmail.com](mailto:susan.ccrsvp@gmail.com) to set up a time to decorate your tree at the venue. If you cannot decorate your tree during one of the scheduled times listed above, please call RSVP at 603-356-9331 and a staff member will collaborate with you.**

## **TREE DECORATING GUIDELINES**

- The Festival of Trees requires the use of LED lights or pre-lit artificial trees.
- All items including decorations, lights, tree skirts, surge protectors, extension cords, and gifts under the tree become the property of the Festival of Trees and will be raffled.
- The maximum height of the tree is 9' (including tree top ornament).
- Trees must have lights, a tree topper, and a tree skirt. All sides of the tree must be decorated.
- All ornaments must be wired to the tree. We recommend using florist wire.
- No living materials, food or candy may be used on any part of the tree display.
- Loose glitter, confetti, and artificial snow are prohibited.
- Aerosols, glue guns and spray paint are prohibited.
- If you have items of value such as gift cards or lottery tickets, please place copies of items on your tree and give the originals items to a festival staff member at check in. Items will be given to the winner of your tree at check out.
- Gift baskets under your tree must be wrapped in cellophane to keep content secure.
- An 8-10" extension cord must be included with the tree and will remain with the tree.
- If the tree requires more than one outlet, please provide a power strip for the tree.
- The Staging Committee reserves the right to relocate your tree.
- Helpful items to have when setting up: a stepstool or a ladder if the size of your tree requires one. Scissors, tape, wire, extra lights.
- Please take all the packaging and boxes with you when you leave. Do not leave anything overnight if you have not finished decorating.

**Please note that we will not accept trees after Friday, November 20, 2026**

